

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Thursday, December 12, 2019**

**Members present**

Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**1. CALL TO ORDER**

**A. WELCOME MESSAGE FROM THE BOARD PRESIDENT**

President Conwell called the meeting to order at 5:30PM.

**2. APPROVAL OF AGENDA**

**A. APPROVAL OF THE AGENDA**

President Conwell requested an agenda modification. He moved item 12B., Review of the 2018-19 Audit Report, to item 7D. under Presentations.

The board approved the meeting agenda, as amended.

Motion by Jeannie Kerr, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS**

There were no comments made on the Closed Session Agenda Items.

**4. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL REGARDING ANTICIPATED LITIGATION (ONE POTENTIAL LAWSUIT)**

**B. PERSONNEL (GOVERNMENT CODE 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE)**

**5. RECONVENE TO OPEN SESSION AND FLAG SALUTE**

**A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY**

President Conwell reported that in connection with Item A., the board received information and provided staff with direction.

He also requested a roll call vote in connection with Item B., not to appeal the 2019 STRS Audit Findings.

Dr. Wilson administered a roll call vote.

Trustee Olguin: aye

Trustee Kerr: aye

Trustee Pelosi: aye

Trustee Haug: aye

Trustee Conwell: aye

Final Resolution: Motion Carries

**6. PUBLIC COMMENT ON OPEN SESSION ITEMS**

**A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS**

There were no comments made by members of the public on items not on the agenda.

## **7. PRESENTATIONS**

### **A. RECOGNITION OF STUDENT ATHLETE AS A CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) STATE CHAMPION**

Mr. Chris Heller introduced three California Interscholastic Federation state representatives, Coach Sarah Herdell, senior Jordan Reilly, and junior Harper McClain, to the Governing Board and Community.

Mr. Heller reported that it is the first time that two Saints runners had qualified for state championships at Woodward Park.

Jordan Reilly finished 58<sup>th</sup> out of 202 runners in the state Division V race in 17 minutes and 2.8 seconds and is the first male participant at the state level since 2006.

Harper McClain won the state Division V title by an incredible 44.9 seconds. Her time was 17 minutes and 3 seconds which is a state Division V record. This time was the fourth-best overall in the state.

### **B. PRESENTATION BY THE STUDENT REPRESENTATIVE OF THE BOARD**

Student Representative to the Board, Joe Brawdy, provided the board with information on activities occurring at all four school sites.

### **C. PRESENTATION BY THE COMMUNITY LEADERS COALITION (CLC) ON POTENTIAL CHANGES TO THE PUBLIC CHARGE RULE**

The UpValley Family Center Executive Director Jenny Ocón provided the board with information about Public Charge. Ms. Ocón's presentation included information on The Public Charge rule, primarily what it is, why it's important to know about and the current status of the rule change. She also spoke about the "chilling effect" that proposed policy changes such as public charge have on immigrant families' health and well-being impacts on families in the school district. In closing, she provided recommendations on how to mitigate the negative consequences that the immigration policy environment is having on families and how we as a community can support immigrant families.

## **8. ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES**

### **A. ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES**

President Conwell reviewed the purpose of the Annual Organizational Meeting. The items reviewed were:

- Election of Board President
- Election of Board Vice President
- Election of Board Clerk
- Adoption of the Board Meeting Calendar for 2020
- Confirmation the Adopt a School Program Assignments

### **B. BOARD TO APPROVE THE BOARD MEETING CALENDAR FOR 2020**

The board approved the meeting calendar for 2020.

Motion by Lisa Pelosi, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**C. ELECTION OF BOARD CLERK**

Trustee Kerr nominated Trustee Olguin for the position of Board Clerk.

The board elected Julio Olguin for the position of Board Clerk of the St. Helena Unified Governing Board.

Motion by Lisa Pelosi, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**D. ELECTION OF BOARD VICE PRESIDENT**

Trustee Haug nominated Trustee Pelosi for the position of Board Vice President.

The board elected Lisa Pelosi as the Board Vice President of the St. Helena Unified Governing Board.

Motion by Maria Haug, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**E. ELECTION OF BOARD PRESIDENT**

Trustee Kerr nominated Trustee Haug for the position of Board President.

The board elected Maria Haug as the Board President of the St. Helena Unified School District Governing Board.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**F. DISCUSS AND CONFIRM THE ASSIGNMENTS FOR THE ADOPT-A-SCHOOL PROGRAM**

Trustee Conwell requested placement at the Robert Louis Middle School for the Adopt-A-School Program.

The trustees confirmed the following assignments:

St. Helena High School - Trustee Olguin

RLS Middle School - Trustee Conwell

St. Helena Elementary School - Trustee Kerr

St. Helena Primary School - Trustee Pelosi

**9. STUDENT LEARNING & ACHIEVEMENT**

**A. PRESENTATION ON THE 2019-2020 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) DISTRICT GOALS AND ACTIONS**

Chief Academic/HR Officer Chris Heller provided the board with a presentation on Districtwide Spanish Acquisition.

**B. PRESENTATION OF THE ST. HELENA HIGH SCHOOL FOCUS ON EQUITY**

Principal Scinto provided a report on Equity at St. Helena High School. Mr. Scinto reflected on program design, practices, and resources. In closing, Mr. Scinto shared two items of future consideration: 1) The elimination of tracking outside of math and postponement of academic

selection and 2) The identification and systematization of MTSS to provide help for those who fall behind to reduce repetition.

### **C. REPORT ON ST. HELENA UNIFIED SCHOOL DISTRICT STUDENT SERVICES**

The board reviewed the written report submitted by Director of Curriculum and Instruction Mary Allen on the Student Services provided to the students of the St. Helena Unified School District.

## **10. FACILITIES**

### **A. DECEMBER 2019 FACILITIES UPDATE - WRITTEN REPORT**

The board reviewed the written report submitted by Chief Business Official Andi Stubbs on Districtwide Facilities Projects.

## **11. CONSENT AGENDA**

- A. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING ON NOVEMBER 14, 2019**
- B. APPROVAL OF THE MINUTES OF THE STUDY SESSION ON NOVEMBER 14, 2019**
- C. APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON NOVEMBER 14, 2019**
- D. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING ON NOVEMBER 18, 2019**
- E. APPROVAL OF CONTRACTS UNDER \$25,000**
- F. APPROVAL/RATIFICATION OF FIELD TRIPS**
- G. APPROVAL OF PERSONNEL REGISTER #19-5**
- H. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS #20 THRU 22, FY 2019-20**

The board approved the Consent Agenda, as presented.

Motion by Lisa Pelosi, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

## **12. BUSINESS & OPERATIONS**

### **A. REVIEW AND CONSIDER APPROVAL OF THE 2019-20 FIRST INTERIM REPORT**

Chief Business Official Andi Stubbs provided the board with a presentation outlining key points of the 2019-20 First Interim Report. Additionally, CBO Stubbs shared information on the Proposed Multi-Year Property Tax Increase Allocations that includes:

- Allocating funds for new programs/services (potential Special Education "Transition" program for 18-22-year-old students & Resource Officer support.
- Reallocation of funds "above the line" for the Future Ready Classrooms (FRC) Program.
- An increased contribution to Fund 14 (Deferred Maintenance) to support "Warm-Safe-Dry" facilitate needs
- Allocation of funds beginning in 2021-22 for ongoing General Fund support towards field trip expensed & wellness goals (to replace one-time Kaiser grant funding, estimated to be spent by the end of 2021-22).

The board approved the 2019-20 First Interim Report, as presented.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

## **B. REVIEW AND CONSIDER APPROVAL OF THE 2018-19 AUDIT REPORT**

The board approved the 2018-2019 Audit Report, as presented.

Motion by Maria Haug, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

## **C. PUBLIC HEARING AND REVIEW OF RESOLUTION # 19-11 REGARDING ACCOUNTING OF DEVELOPER FEES FOR THE 2018-19 SCHOOL YEAR**

Chief Business Official Andi Stubbs provided the board with information on the Accounting of Developer Fees for the 2018-2019 school year.

President Haug opened the public hearing for the 2018-2019 Accounting of Developer Fees at 7:22PM.

She invited members of the audience to address the Board of Trustees on the 2018-2019 Accounting of Developer Fees only.

The public hearing is closed at 7:23PM.

## **D. REQUEST FOR APPROVAL OF CONTRACTS OVER \$25,000**

The board approved the contract over \$25,000, as presented.

Motion by Jeannie Kerr, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

## **13. COMMUNICATIONS**

### **A. BOARD MEMBER REPORTS**

Trustee Kerr reported on activities occurring at St. Helena Elementary School.

### **B. SUPERINTENDENT'S SUB-COMMITTEE REPORTS**

- Trustee Olguin report on the **Business Operations Committee** meeting held on Wednesday, December 11, 2019.
- Trustee Pelosi report on the **Board Policy Committee** meeting held on Monday, December 9, 2019.
- Trustee Olguin reported on the **Equity, Climate & Culture Committee** meeting held on Tuesday, December 10, 2019.
- Trustee Kerr reported on the **LCAP Committee** meeting on Thursday, November 24, 2019.

### **C. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD**

The SHTA did not have a report for the month of December.

### **D. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD**

The CSEA did not have a report for the month of December.

### **E. SUPERINTENDENT'S REPORT**

Dr. Marylou Wilson reported on the following items:

- Announced the Winter Break scheduled and the hours of operation at Vintage Hall.

- Reported on the Emergency Preparedness Town Hall held on December 10, 2019. The meeting materials are posted to the District Website.
- Discussed the recent CSBA Conference attended by the board at the beginning of December.

**F. ST HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena High School Principal's Report to the Board is attached to the meeting agenda.

**G. ROBERT LOUIS STEVENSON MIDDLE SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The Robert Louis Stevenson Middle School Principal's Report to the Board is attached to the meeting agenda.

**H. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena Elementary School Principal's Report to the Board is attached to the meeting agenda.

**I. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena Primary School Principal's Report to the Board is attached to the meeting agenda.

**14. BOARD-RELATED ITEMS**

**A. INFORMATION, DISCUSSION AND POTENTIAL APPROVAL OF THE REVISION OF BOARD POLICIES - DECEMBER 2019**

The Board Approved the Revision of the Board Policies - December.

Motion by Jeff Conwell, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**B. INFORMATION AND APPROVAL OF THE ENROLLMENT CAPS FOR THE 2020-2021 SCHOOL YEAR**

The Board Approved the recommended Enrollment Caps for the 2020-2021 School Year.

Motion by Lisa Pelosi, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**C. REPORT ON THE 2019-2020 RESIDENCY AUDIT**

Dr. Wilson reported that staff conducted the annual Residency Audit and confirmed that all families are compliant with student enrollment requirements.

**15. FUTURE AGENDA ITEMS**

**A. FUTURE AGENDA ITEMS**

The board reviewed the list of future agenda items.

Student Presentation

Performance by the SHHS Choir

Review of Intervention Programs

District of Choice Lottery

Districtwide Presentation on Equity

LCAP Update - Innovative Education

Developer Fee Resolution

CA Dashboard Review of Updated Information  
Resolution - Developer Fees (Action)  
Resolution - Skipping & Bumping Criteria  
Resolution - Tie-Breaking Criteria

Trustee Conwell request that the three Executive Cabinet contracts be added to a future board meeting. Trustees Kerr & Pelosi supported Trustee Conwell's request.

Dr. Wilson added that Student Representatives to the Board Joe Brawdy will be providing the board with an update and timeline on the Green Initiative and Pride Month Resolution at the January Board Meeting.

**16. ADJOURNMENT**

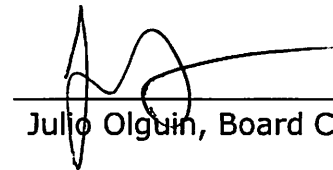
**A. ADJOURNMENT**

President Haug closed the meeting at 8:10AM.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

  
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Julio Olguin, Board Clerk                      1/9/20  
Date