

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Thursday, November 14, 2019**

**Members present**

Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**1. CALL TO ORDER**

**A. WELCOME**

President Conwell opened the meeting at 5:15 pm.

**2. APPROVAL OF AGENDA**

**A. APPROVAL OF THE AGENDA**

The board approved the meeting agenda, as presented.

Motion by Jeannie Kerr, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS**

There were no comments made by members of the Public on Closed Session items.

**4. CLOSED SESSION**

**A. CONFERENCE WITH LABOR NEGOTIATOR, DISTRICT NEGOTIATORS: MR. CHRISTOPHER HELLER AND MRS. ANDREA STUBBS. EMPLOYEE ORGANIZATIONS: CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND UNREPRESENTED EMPLOYEES (GOVERNMENT CODE 54957.6)**

**B. CONFERENCE WITH LEGAL COUNSEL REGARDING ANTICIPATED LITIGATION. (TWO POTENTIAL LAWSUITS)**

**C. PERSONNEL (GOVERNMENT CODE 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE)**

**5. RECONVENE TO OPEN SESSION AND FLAG SALUTE**

**A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY**

President Conwell reported that in Connection with Items A., B. & C., the Board received information and provided staff with direction.

**6. PUBLIC COMMENT ON OPEN SESSION ITEMS**

**A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS**

There were no comments made by the Public on items not on the agenda.

**7. PRESENTATIONS**

**A. BOARD MEMBER REPORT**

Trustee Pelosi provided a Written Report on activities occurring at St. Helena Primary School.

**B. PRESENTATION BY THE STUDENT REPRESENTATIVE OF THE BOARD**

Student Representative to the Board Joe Brawdy provided a presentation on activities occurring at all four school sites.

**8. BOARD-RELATED ITEMS**

**A. REQUEST TO ACCEPT GIFTS, DONATIONS, OR EARMARKED FUNDS**

Trustee Haug read the list of Gifts, Donations, or Earmarked Funds.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**B. DISTRICT OF CHOICE (DOC) REPORT - 2019/2020**

In Dr. Marylou Wilson’s absence, Chief Business Official Andi Stubbs presented the annual District of Choice Report. Mrs. Stubbs reported that Dr. Wilson & Mrs. Sanguinetti are discussing a Kindergarten registration deadline and fair to encourage families to register early. This will assist staff in predicting the enrollment for Kindergarten.

**C. REQUEST FOR APPROVAL OF REVISED SHUSD GOVERNANCE HANDBOOK**

The board approved the revision to the SHUSD Governance Handbook, as presented.

Motion by Jeannie Kerr, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**9. STUDENT LEARNING & ACHIEVEMENT**

**A. REPORT ON THE 2019-2020 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) DISTRICT GOALS AND ACTIONS**

The board reviewed the monthly LCAP Written Report submitted on the English Learner Plan.

**B. CONSIDERATION OF APPROVAL FOR THE 2019-2020 ENGLISH LEARNER MASTER PLAN**

The board approved the 2019-2020 English Learner Master Plan, as presented.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**C. PRESENTATION OF THE ST. HELENA ELEMENTARY SCHOOL FOCUS ON EQUITY**

Principal Pearson provided the board with a presentation on Equity at St. Helena Elementary School

**D. PRESENTATION OF THE ROBERT LOUIS STEVENSON FOCUS ON EQUITY**

Principal Cox provided the board with a presentation on Equity at Robert Louis Stevenson Middle School

**E. CONSIDERATION OF APPROVAL FOR 2019-2020 LOCAL CONTROL ACCOUNTABILITY PLAN SITE STRATEGIC PLANS**

The board approved the 2019-2020 LCAP Site Strategic Plans

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

## **F. WRITTEN REPORT ON SHUSD EMERGENCY PREPAREDNESS**

There were no questions from the Board on the SHUSD Emergency Preparedness Report.

## **10. HUMAN RESOURCES**

### **A. CONSIDERATION OF APPROVAL FOR REVISED CERTIFICATED SUBSTITUTE SALARY SCHEDULE**

The board approved the Certificated Substitute Salary Schedule, corrected to add "TK" in the grade range.

Motion by Julio Olguin, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

### **B. REVIEW AND REQUEST FOR APPROVAL OF AB 1200 PUBLIC DISCLOSURE DOCUMENTS ASSOCIATED WITH A TENTATIVE AGREEMENT BETWEEN CSEA CHAPTER #287 AND SHUSD**

The board approved the AB 1200 Public Disclosure documents associated with a tentative agreement between CSEA Chapter #287 and SHUSD.

Motion by Maria Haug, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

### **C. REVIEW AND REQUEST FOR APPROVAL OF AB 1200 PUBLIC DISCLOSURE DOCUMENTS ASSOCIATED WITH THE DISTRICT'S CERTIFICATED/CLASSIFIED MANAGEMENT, AND CONFIDENTIAL EMPLOYEE GROUPS**

The board approved the AB 1200 Public Disclosure documents associated with the District's Certificated/Classified Management and Confidential employee groups.

Motion by Jeannie Kerr, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

### **D. APPROVAL OF SALARY SCHEDULES FOR ALL NON-EXECUTIVE CABINET-LEVEL POSITIONS, 2019-20 THROUGH 2021-22**

The board approved all non-Executive Cabinet Salary Schedules for 2019-20 through 2021-22.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

## **11. CONSENT AGENDA**

### **A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON OCTOBER 10, 2019**

### **B. APPROVAL OF CONTRACTS UNDER \$25,000**

### **C. CONSIDERATION OF APPROVAL OF THE 2019-2020 SENIORITY LIST FOR CSEA EMPLOYEES**

### **D. CONSIDERATION OF APPROVAL OF THE 2019-2020 CERTIFICATED SENIORITY LIST**

### **E. APPROVAL OF FIELD TRIPS**

**G. APPROVAL OF SURPLUS PROPERTY - NOVEMBER, 2019**

**H. APPROVAL OF PERSONNEL REGISTER #19-4**

**I. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS #16 THRU 19, FY 2019/20.**

**J. INFORMATION ON THE ST. HELENA HIGH SCHOOL PARENT GROUP BUDGET**

**K. APPROVAL OF THE WILLIAMS UNIFORM COMPLAINT QUARTERLY REPORT, AUGUST 2019 - OCTOBER 2019**

Trustee Julio Olguin requested to pull Item 11F. from the Consent Agenda.  
The board approved the Consent Agenda Items 11A-11E and 11G-11K.

Motion by Maria Haug, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**F. REVIEW AND CONSIDER APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN ST. HELENA PRESCHOOL FOR ALL, INC. AND SHUSD**

The board approved item 11F. of the Consent Agenda.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Lisa Pelosi

Abstain: Jeannie Kerr, Julio Olguin

**12. BUSINESS & OPERATIONS**

**A. REQUEST FOR APPROVAL OF CONTRACTS OVER \$25,000**

The board approved the Contracts Over \$25,000, as presented.

Motion by Julio Olguin, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

**13. COMMUNICATIONS**

**A. SUPERINTENDENT'S SUB-COMMITTEE REPORTS**

Trustee Haug reported on the LCAP Steering Committee meeting held on Thursday, October 17, 2019.

Trustee Olguin reported on the Equity, Climate & Culture Committee meeting held on Wednesday, October 23, 2019.

Trustee Pelosi reported on the Wellness Committee meeting held on Monday, November 7, 2019.

**B. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD**

Union President Brandon Farrell provided the board with a report from the SHTA.

**C. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD**

There was no report for the month of November from the CSEA.

**D. SUPERINTENDENT'S REPORT**

Acting Superintendent, Andi Stubbs, provided the board with information on the following topics:

- District of Choice Applications - Due December 2, 2019
- Emergency Preparedness (Town Hall) - Tuesday, December 10, 2019 @ 5:30PM
- Student Board Rep and two Board members working on the Green Initiative Resolution/Climate Change

**E. ST. HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena High School Principal's Report to the Board is attached to the meeting agenda.

**F. ROBERT LOUIS STEVENSON MIDDLE SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The Robert Louis Stevenson Middle School Principal's Report to the Board is attached to the meeting agenda.

**G. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena Elementary School Principal's Report to the Board is attached to the meeting agenda.

**H. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena Primary School Principal's Report to the Board is attached to the meeting agenda.

**14. FUTURE AGENDA ITEMS**

**A. FUTURE AGENDA ITEMS**

The Board reviewed the list of future agenda items, scheduled for the December 13, 2019 – Regular Meeting of the Board

- Annual Organizational Meeting of the Board
- Report on the CSBA Conference
- AVID Report
- Presentation by the Student Board Representative
- Report on Residency Audit
- Approval of the 2020-2021 Enrollment Caps
- Board Policy Revisions
- Developer Fee Resolution
- First Interim Report
- Written Report on Student Services
- Presentation on Equity – SHHS
- LCAP Update - Districtwide Spanish
- Report on Summer Aquatics Program
- Report on Enrollment Study

**15. ADJOURNMENT**

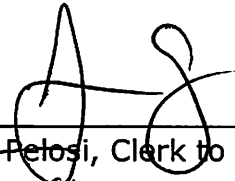
**A. ADJOURNMENT**

President Conwell adjourned the meeting at 7:29PM.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

  
 \_\_\_\_\_ 12/12/19  
 Lisa Pelosi, Clerk to the Board    Date  
 Julio Olguin