

REGULAR MEETING OF THE BOARD OF TRUSTEES
Thursday, August 8, 2019

Members present

Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

1. CALL TO ORDER

A. WELCOME MESSAGE FROM THE BOARD PRESIDENT

President Conwell called the meeting to order at 5:00PM.

2. APPROVAL OF AGENDA

A. APPROVAL OF THE AGENDA

President Conwell requested the removal of Item., 12A, Contracts Over \$25,000 as it contains dated material. The board approved the amended agenda, as presented.

Motion by Jeannie Kerr, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

There were no comments made by the public on Closed Session agenda items.

4. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR, DISTRICT NEGOTIATORS: DR. MARYLOU WILSON, MR. CHRISTOPHER HELLER, MRS. ANDREA STUBBS, AND BEN SCINTO. EMPLOYEE ORGANIZATIONS: CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), ST. HELENA TEACHERS ASSOCIATION (SHTA), AND UNREPRESENTED EMPLOYEES (GOVERNMENT CODE 54957.6)

B. CONFERENCE WITH LEGAL COUNSEL REGARDING ANTICIPATED LITIGATION. (TWO POTENTIAL LAWSUITS)

C. PERSONNEL (GOVERNMENT CODE 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT)

5. RECONVENE TO OPEN SESSION AND FLAG SALUTE

A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY

President Conwell reported that in connection with Closed Session Items A. & B., the Board received information and provided staff with direction.

President Conwell also reported that in connection with Item C., the Board began the Superintendent's Performance Evaluation for the 2018-2019 school year. The board will return to Closed Session after the Open Session portion of the meeting.

6. PUBLIC COMMENT ON OPEN SESSION ITEMS

A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS

There were no comments made by the public on items, not on the agenda.

7. PRESENTATIONS

A. PRESENTATION BY UPVALLEY FAMILY CENTER

Jenny Ocon and Zack Guzic provided the board with a presentation on the services provided to the families of St. Helena.

8. BOARD-RELATED ITEMS

A. INFORMATION, DISCUSSION, AND POTENTIAL APPROVAL OF REVISED BOARD POLICY 3290 - GIFTS, GRANTS AND BEQUESTS

The board approved the revision of BP3290, Gifts, Grants and Bequests.

Motion by Maria Haug, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

B. REQUEST TO ACCEPT GIFTS, DONATIONS, OR EARMARKED FUNDS

Trustee Haug read the list of gifts, donations, and earmarked funds.

The board accepted the gifts, donation, or earmarks funds, as presented.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

9. STUDENT LEARNING & ACHIEVEMENT

A. REPORT ON THE 2019-2020 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) MONTHLY PRESENTATIONS

Chief Academic/Human Resources Officer Chris Heller provided the board with an overview of the 2019-2020 Local Control Accountability Plan (LCAP) Monthly Presentations.

B. REPORT ON DISTRICT SUMMER PROFESSIONAL DEVELOPMENT

The board reviewed the report submitted by Director of Curriculum and Instruction Mary Allen on the District Summer Professional Development.

C. WRITTEN NOTICE ON THE USE OF CANINE DRUG DETECTION AT ST. HELENA HIGH SCHOOL

The St. Helena High School Vice Principal, Greg Fetters, shared with the public the written notice on the use of canine drug detection at the high school. Mr. Fetters reminded the board and public that the first detection is announced and all subsequent searches are performed unannounced.

10. HUMAN RESOURCES

A. CONSIDERATION OF ADOPTION OF RESOLUTION #19-3 THROUGH #19-6 FOR TEACHERS ON CONSENT TO TEACH FOR 2019-2020 SCHOOL YEAR

The board approved the adoption of Resolution #19-3 through #19-6 for Teachers on Consent to Teach for the 2019-2020 School Year.

Motion by Lisa Pelosi, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

B. APPROVAL OF THE 2019-20 EXECUTIVE CABINET SALARY SCHEDULE (CHIEF ACADEMIC AND HUMAN RESOURCES OFFICER, CHIEF BUSINESS OFFICIAL)

The board approved the 2019-2020 Executive Cabinet Salary Schedule.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

C. APPROVAL OF CONTRACT AMENDMENT #6 FOR ANDREA STUBBS, CHIEF BUSINESS OFFICIAL

The board approved Contract Amendment #6 for Andrea Stubbs, Chief Business Official.

Motion by Jeannie Kerr, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

D. APPROVAL OF AMENDMENT #5 FOR CHRISTOPHER JAMES HELLER, CHIEF ACADEMIC AND HUMAN RESOURCES OFFICER

The board approved Amendment #5 for Christopher James Heller, Chief Academic and Human Resources Officer.

Motion by Maria Haug, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

E. APPROVAL OF CONTRACT AMENDMENT #2 FOR DR. MARYLOU WILSON, SUPERINTENDENT

The board approved Contract Amendment #2 for Dr. Marylou Wilson, as presented.

Motion by Maria Haug, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

11. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD ON JUNE 20, 2019

C. APPROVAL/RATIFICATION OF FIELD TRIPS

D. APPROVAL OF RESOLUTION #19-2 IN THE MATTER OF INTERFUND LOANS FOR CASH FLOW

E. DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES

F. APPROVAL OF PERSONNEL REGISTER #19-1

G. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS #53 THRU 55, FY 2018/19 AND #1 THRU 5 FY 2019/20.

H. APPROVAL OF THE 2018-19 BUDGET REVISIONS BETWEEN JUNE 1, 2019 AND JULY 29, 2019

I. APPROVAL OF OUT-OF-STATE EMPLOYEE TRAVEL

J. APPROVAL/RATIFICATION OF SCHOOL-CONNECTED ORGANIZATIONS TO RAISE FUNDS FOR DISTRICT STUDENTS

K. APPROVAL OF THE WILLIAMS UNIFORM COMPLAINT QUARTERLY REPORT, MAY 2019 - JULY 2019

L. REVIEW AND CONSIDER APPROVAL OF A TRANSFER OF UP TO \$1,000,000 FROM FUND 01 (GENERAL FUND) TO FUND 17 (SPECIAL RESERVE FUND)

The board requested to pull item 11B., Approval of Contract over \$25,000, for additional information.

The board approved Consent Agenda Items. 11A. & 11C. - 11L.

Motion by Jeannie Kerr, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

B. APPROVAL OF CONTRACTS UNDER \$25,000

The board approved Item 11B. Approval of the Contracts Under \$25,000.

Motion by Lisa Pelosi, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

12. BUSINESS & OPERATIONS

A. APPROVAL OF RESOLUTION #19-1 REGARDING A DECLARATION OF INTENTION TO PROVIDE PRESCHOOL SCHOLARSHIP FUNDING

Trustee Haug asked staff if they believed \$30,000.00 was still a sufficient amount seeing as there has been an increase in the cost in preschool. Trustee Kerr, also Treasurer of the St. Helena Preschool for All, reported that the \$30,000 was a sufficient amount as the organization is currently well-funded.

The board approved the adoption of Resolution #19-1, Regarding a Declaration of Intention to Provide Preschool Scholarship Funding, as presented.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi

Abstain: Julio Olguin

B. REVIEW AND CONSIDER APPROVAL OF CHANGE ORDER #1 TO THE CONSTRUCTION CONTRACT FOR THE SHHS DRY ROT REPAIR PROJECT

The board approved Change Order #1 to the Construction Contract for the SHHS Dry Rot Repair Project.

Motion by Jeannie Kerr, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

C. NOTICE OF COMPLETION FOR THE SHHS DRY ROT REPAIR PROJECT

The board granted approval to file the Notice of Completion for North State Painting for the St. Helena High School Dry Rot Repair Project.

Motion by Lisa Pelosi, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

D. APPROVAL OF THE 2018-19 ANNUAL DONATIONS REPORTS

The board approved the 2018-19 Annual Donations Reports.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

E. REVIEW AND CONSIDER APPROVAL OF THE SCOPE AND BUDGET FOR A ROOF REPLACEMENT PROJECT - VINTAGE HALL

The board approved the scope and budget for the Vintage Hall Roof Replacement Project.

Motion by Jeannie Kerr, second by Julio Olguin.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin

13. COMMUNICATIONS

A. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD

President Conwell read a written report submitted by SHTA President Brandon Farrell.

B. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD

The CSEA #287 did not have a report to for the August Board Meeting.

C. SUPERINTENDENT'S REPORT

Dr. Wilson opened her report by sharing a warm welcome to all new St. Helena Unified employees. Additionally, Dr. Wilson celebrated the success of the SHUSD Registration Faire, the acceptance of the CSBA AEC Call for Proposal and the Golden Bell nomination. In closing, Dr. Wilson shared information about students' participation in the Napa County Fair.

14. FUTURE AGENDA ITEMS

A. FUTURE AGENDA ITEMS

The board reviewed the list of Future Agenda Items listed below:

1. Oath of Office - Student Representative to the Board
2. ELL Master Plan
3. Report on Summer School
4. Sufficiency of Textbooks
5. LCAP Monthly Presentation
6. SHPS - Presentation on Equity
7. Unaudited Actuals
8. Report on Summer Projects
9. Report on Summer Aquatics Program
10. Board Policy Updates
11. Resolution - Red Ribbon Week
12. Resolution - Anti Bullying Week

Trustee Pelosi reported that members of the board received an email from a community member, encouraging SHUSD to adopt a Climate Declaration similar to that passed by Napa Valley Unified School District. The District staff and board determined that, as a first step, a comparison of the current Green Initiative and Climate Declaration must be conducted. Dr. Wilson will work with the Student Representative of the Board to begin this process. The board returned to Closed Session to continue discussion of item 4C.

15. ADJOURNMENT

A. ADJOURNMENT

President Conwell closed the meeting at 8:16PM.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Lisa Pelosi, Julio Olguin



Lisa Pelosi, Clerk to the Board

9/12/19

Date