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## 2021-22 BUS TRANSPORTATION

July 1, 2021

Dear Parents:

All students riding the bus for home-to-school transportation are required to submit the attached 2021-22 Bus Application Form and the Ridership Agreement Form. The information in the application is needed so that we can contact you in case there are changes to the bus schedule or emergency notifications.

**Do not** fill out these forms if your child will only ride the bus for field trips.

**Do not** fill out these forms if your child will only ride the bus from the St. Helena Primary School (SHPS) to the Boys and Girls Club at the St. Helena Elementary School (SHES) in the afternoons. A separate form ("2021-22 Boys and Girls Club Transportation Form") is available on the website for Club transportation only.

**Bus Routes and Bus schedules:** The draft 2021-22 routes are posted on the district website at [www.sthেলাunified.org](http://www.sthেলাunified.org). They will be updated after August 1, 2021. Copies of the bus application are also available at the school sites and at the District Office.

### TRANSPORTATION RULES:

The bus driver tries to stay as close to the designated pick up and drop off times as possible. To ensure punctual bus transportation, please follow the rules listed below

- Students and Parents/Guardians will need to be at the designated pick up/drop off spots at least 5 minutes prior to pick up/drop off times.
- The bus will not wait past the designated pick-up time.
- The bus will not stop if students are waiting in cars or at an undesignated spot.
- Students will only be released to their parents/guardians. To have a student released to another adult, the parent must give approval in advance to the transportation department (space is provided on the Bus Application to list the other adults who have

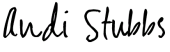
your permission to pick up your child from the bus stop). All adults must show identification to verify their identity.

- If there is no one there to pick up your child, the bus will bring him/her back to school. The bus will not wait for you to arrive nor will it make a second attempt to drop them off.
- No skateboards, pets or animals will be transported on the bus.

For the complete list of bus rules, please go to our website at <http://www.sthelenaunified.org> under Departments>Transportation>Bus Rules.

If you have any questions or concerns, please contact Esperanza Gallegos by phone at 707-967-2708, or e-mail at [egallegos@sthelenaunified.org](mailto:egallegos@sthelenaunified.org).

Sincerely,

DocuSigned by:  
  
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Andi Stubbs, Chief Business Official